

**AVERHAM KELHAM & STAYTHORPE
PARISH COUNCIL**

Minutes of the Parish Council Meeting held on 1 December 2015	
	Action
<p><u>Present</u></p> <p>Cllr. John Allan (Act Chairman) Cllr. Judith Mills Cllr John Miller Cllr. Hilary Snell Cllr. Adrian Hatton Cllr. Ian Brady Cllr Ian Justice</p> <p>Mr. John Burbidge (Clerk) In Attendance Cllr. Sue Saddington Cllr. Robert Blaney MEMBERS OF THE PUBLIC PRESENT: 4</p>	
<p><u>1. OPENING FORMALITIES</u></p> <p>Cllr. John Allan opened the meeting.</p>	
<p><u>2. APOLOGIES</u></p> <p>Cllr. Steve Emeny H Cllr. John Cobley H</p>	
<p><u>3. DECLARATION OF INTEREST</u></p> <p>None</p>	
<p><u>4. APPROVAL OF MINUTES</u></p> <p>Unanimously Approved with the following amendments: 12.04 Kelham hall Gates: Cllr. John Allan had met with Julia Lockwood from N&SDC planning to discuss relevant issues in relation to the gate furniture that had been changed. Cllr. Allan had asked Ms Lockwood to make enquiries with N&SDC Asset Management. It was agreed to remove this item from the agenda. However John said he would keep the PC informed when he had any further information. 7.16 Speed Reductions A617: Were currently being considered by Paul Hiller policy Officer Highways or moving the existing 30mph signs on Staythorpe Road and barriers before Kelham Bridge to reduce traffic speed.</p>	JA
<p><u>5. MATTERS ARISING</u></p> <p>08.04 Flash Farm: Mrs Linda White (Chair of Action Group) said that work was ongoing to publicise all relevant information/actions to local residents via the Plough. This also included other groups ie Ton Villages that would be effected by the proposed development. This also included information on Traffic implications on the A617. Linda went on to inform the Council that the Web Site was currently under construction. Cllr. Sue Saddington reported on</p>	

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<p>a petition that had been sent to NCC and presented on behalf of Kiklington Village by Cllr. Roger Jackson. It was reported to Council that the Environment and Sustainability Committee was meeting on the 4th January 2016 to consider the propose Nott's Mineral Plan. The chairman thanked Linda for all the work that was being carried out.</p> <p>12.15 Parish Defibrillator: Cllr Hilary Snell reported that at the last working group meeting the cost's had been discussed for each defibrillator £650 plus £300 for the key controlled box. Hopefully the cost would be met by local donations. It was agreed that the Parish Council would purchase the equipment so that the VAT could be reclaimed. It was discussed that the Averham box would be sited in the Telephone Box. However this could take three months for approval therefore it was agreed to approach the RHT to site the box on an outside wall as a temporary basis.</p> <p>The defibrillator at Kelham Hall would be recited on an outside wall near the main reception. Cllr. Allan asked how many units needed to be purchased, Hilary said two one for Averham and one for Staythorpe there is a recurrent cost of £20 per year, if the machine is used the power pack must be replaced. Cllr. Allan asked if the School had been considered as a site. Liz said that it was difficult obtaining permission with it being a NCC building. The Chairman thanked Liz and the committee for the work to bring this project to fruition.</p> <p>12.14 Manhole Covers Kelham Village: The clerk reported that this was ongoing and the work should be completed before Christmas Holidays.</p> <p>12.29 Electronic Signature: Cllr. Ian Bradey reported that there was a cost implication of purchasing or renting the soft ware. Ultimately this proved ownership of the information by an organisation. The question asked did the Council distribute confidential material or personnel data if not why incur an additional costs. After further discussion relating to information/sharing which is already in the public domain, it was agreed not to pursue this agenda item further. The motion was put before Council by Cllr. Adrian Hatton and seconded by Cllr. Ian Bradey. This was unanimously passed.</p>	HS JB
<p><u>6. Parishioners Participation</u></p> <p>6.02 Public Right of Way: (Staythorpe Ward) Vic reported that residents had informed him that it had been suggested in the past to make it a "Public Right of Way." He went on to say that 42 local residents supported the application. Cllr. John Allan said that any individual could submit an application. One resident asked why it had been designated a PROW as this could impact on any future sale, and could be a problem. Not all residents supported the application and why did the PC support it. The Clerk said that at the last meeting some residents who had walked this area over many years were concerned with the erection of a sign asking residents to obtain permission to walk the area. It was agreed by the PC to support the resident's application if the majority of the residents and walkers wanted to make a formal application to make this area a PROW the PC would support the majority in their application. The Clerk said that this was the first stage. NCC would need to consult local people and that would be the time for any objections to be put forward.</p>	
<p><u>7. Delegates/District Councillors Reports</u></p> <p>7.18 Cllr Sue Saddington said that a cheque had been raised for £300 from her community fund toward the defibrillator project for the three Villages.</p> <p>7.19 Blocked Drains Kelham: Cllr. Saddington said they should have been done she would make further enquires.</p> <p>7.20 Lighting A617 West of Rectory Farm. Sue said she would follow up on our enquires.</p>	JB SS

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7.21 Cllr. Saddington reported that she had received a letter from Highways England saying they were surveying the A46 signs. And reviewing the speed limit on the A1 to try to reduce accidents.	
<u>8. Correspondence</u> 8.13 Local Government Boundary Commission. 8.14 AKS New Years Party. 8.15 AKS Housing need Survey (N&SDC Miles King)	JB AH JB
<u>9. Planning Matters</u> 9.07 Proposed Stable Block Land To Rear Of Ty Pentref 2 Hughs Close Staythorpe Newark On Trent Nottinghamshire NG23 5RE Ref. No: 15/02086/FUL Received: Thu 19 Nov 2015 Validated: Fri 20 Nov 2015 Status: Registered. NO OBSERVATION 9.08 Conversion of redundant farm buildings to 2 detached dwellings including a small single storey extension Manor Farm Pingley Lane Staythorpe Nottinghamshire NG23 5RH Ref. No: 15/02058/FUL Received: Tue 17 Nov 2015 Validated: Wed 18 Nov 2015 Status: Registered. NO OBSERVATION 9.09 Householder application for single storey rear extension Staythorpe Farm Cottage Pingley Close Staythorpe Newark On Trent Nottinghamshire NG23 5RJ Ref. No: 15/02008/FUL Received: Fri 06 Nov 2015 Validated: Fri 13 Nov 2015 Status: Registered. NO OBSERVATION 9.10 14/01598/FULM Food Store: Filling Station; Parking Area. Land at the Junction of Kelham Road And Great North Road, Newark On Trent. Information /Consultation. OBJECT DECISION Householder Application to Raise Kitchen Roof; Retile Roof; Raise Wall Plate The Cottage Staythorpe Road Averham Newark On Trent Nottinghamshire NG23 5RA Ref. No: 15/01572/FUL Received: Wed 02 Sep 2015 Validated: Thu 03 Sep 2015 APPROVED Proposed conversion of existing barn and outbuildings into a self contained dwelling and including a single storey extension. The Grange Cold Harbour Lane Averham Park Averham NG23 5RU Ref. No: 15/01562/LBC Received: Fri 28 Aug 2015 Validated: Tue 01 Sep 2015 Status: APPROVED	JB
<u>10. Late Notice of Planning Matters (Standing Orders)</u> 9.11 Proposed replacement of existing defective porch The Grange Cold Harbour Lane Averham Park Averham NG23 5RU Ref. No: 15/02121/LBC Received: Sun 29 Nov 2015 Validated: Mon 30 Nov 2015 Status: Registered. NO OBSERVATIONS	JB

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<p><u>11. ADMINISTRATION / FINANCE</u></p> <p>11.41 Clerks Financial Report 1 December 2015</p> <p>11.42 Clerks salary / Office Costs £237.00 unanimously agreed</p> <p>11.43 AKS Notice Boards. The Clerk informed Council that in the absence of Cllr. Emeny he would report on progress. Averham door plastic had been replaced and the other two boards were being monitored.</p> <p>11.44 PC Vacancy (Kelham Ward) Mr. Andrew Fereday. (Deferred)</p> <p>11.45 Transparency Act (Small PC Under 25,000) (Implemented)</p> <p>11.46 Precept Budget 2016/17 It was agreed that any Cllr. Should submit budget information or recommendations to the Clerk. For consideration at the next finance meeting.</p> <p>11.47 N&SDC Council Election Costs. £173.24 unanimously agreed</p> <p><u>12. HIGHWAYS / ENVIRONMENT</u></p> <p><u>Parish Council/ Delegates Reports.</u></p> <p>12.17 Capital Projects. Kelham Bells, Village Defibrillator,</p> <p>12.18 Kelham Church Bells: Cllr. Adrian Hatton reported that the Bell Project was on schedule and that all four Bells would be ready for ringing at Christmas.</p>	<p>JB</p> <p>SE</p> <p>JB</p> <p>JB</p> <p>HS JB</p>
<p><u>13. CLOSING FORMALITIES</u></p> <p>The Chairman Wished all Councillors and public a very Merry Christmas and a Happy New Year.</p> <p>The Chairman declared the meeting closed at 8.35pm</p> <p>The next Parish Council Meeting will be on Tuesday 12 January 2016 at 7.00pm at Kelham Hall Room G23.</p> <p>Chairman: Date:</p>	