

**AVERHAM KELHAM & STAYTHORPE
PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29 NOVEMBER 2016	
	Action
<p><u>Present</u> Cllr. John Cobley (Vice Chairman) Cllr. Andrew Fereday Cllr. John Allan Cllr. Hilary Snell Cllr. Ian Bradey Vac</p> <p>Mr. John Burbidge (Clerk/Authorised Officer of the Council) In Attendance Cllr. Sue Saddington Cllr. Roger Blaney</p> <p>MEMBERS OF THE PUBLIC PRESENT: NONE</p>	
<p><u>1. OPENING FORMALITIES</u></p> <p>Cllr. John Cobley Opened the meeting.</p>	
<p><u>2. APOLOGIES</u> Cllr. Steve Emeny, Cllr. Judith Mills, Cllr. John Miller, Cllr. Ian Justice</p>	
<p><u>3. DECLARATION OF INTEREST</u> None</p>	
<p><u>4. APPROVAL OF MINUTES (18 OCTOBER 2016)</u></p> <p>The Minutes were approved.</p> <p><u>5. MATTERS ARISING AND ACTION POINTS</u> 07.06 Level Crossing Closure Update. The Clerk reported that the conversion work had been carried out. The Clerk reported that the PC had received no complaints. Cllr Roger Blaney said that he was currently dealing with issues related to the North Gate crossing and the time the barriers are down.</p> <p>12.06 Community Resilience Booklet: The Clerk reported in the absence of Cllr Judith Mills that the booklet had been printed and would be distributed to all households with the December Plough Magazine. The Council requested it minuted to thank Cllr Judith Mills and the Plough distribution teams.</p> <p><u>ACTION POINTS</u> 12.06 Emergency Contact Information/Booklet.</p> <p><u>6. Parishioners Participation</u> None</p>	JM

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7. Delegates/District Councillors Reports

7.19 Cllr Saddington reported that NCC were in the process of preparing a modification order for a Right of Way for Pingley Lane Staythorpe Village.

7.20 Staythorpe Level Crossing will be closed 11 January 2017 for vegetation removal.

7.21 Broad Gate Lane Kelham, Road Surface to be reviewed for cost submission. .

7.22 Minerals Local Plan. Sue reported that the Notts Mineral Plan had been approved by Notts County Council. It would now go for consideration and approval by the Government planning inspector. The decision should be available early 2017.

7.23 Little Hollies Averham. Cllr Roger Blaney reported on progress for this planning application at appeal stage.

7.24 The Paddocks Averham. The Clerk informed the full Council on progress with this second planning application for this site.

Sue and Roger wished all Parish Councillors a very Merry Christmas and happy New Year. The Chairman wished the same to them both. They left the meeting.

JB

8. Correspondence

08.15 National Grid Flood Defense (Work Staythorpe Sub Station) Work not started.

9. Planning Matters

Min 9.15 Demolition of existing dwelling and associated outbuildings and Erection of 3 Dwellings (Re-submission of 16/01146/FUL) The Paddock Staythorpe Road Averham NG23 5RA Ref. No: 16/01707/FUL | Received: Fri 14 Oct 2016 | Validated: Mon 31 Oct 2016 |

Status: Registered OBJECT

Min 9.08 Householder application for proposed utility room extension. The Smithy Blacksmith Lane Kelham NG23 5QT Ref. No: 16/01944/FUL | Received: Mon 21 Nov 2016 | Validated: Wed 23 Nov 2016 | Status: Registered NO OBSERVATIONS

DECISION

Demolition of existing dwelling and associated outbuildings and Erection of 3 Dwellings The Paddock Staythorpe Road Averham NG23 5RA Ref. No: 16/01146/FUL Received: Mon 18 Jul 2016 | Validated: Wed 20 Jul 2016 | Status: Decided REFUSED

JB

10. Late Notice of Planning Matters (Standing Orders)

None

11. ADMINISTRATION / FINANCE

11.35 Clerks Financial Report 29 November 2016

11.36 Code of Conduct.

11.37 Councillor Vacancy (Averham Ward) Ongoing

11.38 PC Budget 2017-18 Approved 2% increase for 2017/18

11.39 Parish Council PA system / Shelving (New Equipment) £ 598.95 Unanimously Agreed

11.40 Office I T / Supplies £614.99 Unanimously Agreed

11.41 Clerks Allowance/Exp £235.00 Unanimously Agreed

11.42 Office Equipment File Cabinets £45.00 Unanimously Agreed

11.43 CPRE Subs £30.00 Unanimously Agreed

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12. HIGHWAYS / ENVIRONMENT

Parish Council/ Delegates Reports.

12.14 Capital Projects. Village Defibrillator

12.15 Cllr Hilary Snell reported on progress on the 4 Defibrillator. The Clerk said that monies ring fenced should be spent within this financial year. Cllr Hilary Snell said that if the defibrillator could not be installed at Averham Park then the alternative would be the Robin Hood Theatre. After discussion it was unanimously agreed to purchase the equipment and cabinet before the 31 March 2017. An additional £400 funding would be available from the PC for this project. Cllr John Allan proposed the purchases. This was seconded by Cllr Hilary Snell and unanimously agreed.

HS JB

12.16 Parish Council Expenditure, Cllr Hilary Snell requested that other than agreed budgeted expenditure, must be approved at full Council meetings. This was unanimously agreed.

JB

13. CLOSING FORMALITIES

The Chairman declared the meeting closed at 8.30pm

The next Parish Council Meeting will be on Tuesday 10 January 2017 at 7.00pm at Kelham Hall Room G23.

Chairman:

Date:

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