

# Averham, Kelham and Staythorpe Parish Council

I hereby give you notice that the next meeting of Averham, Kelham & Staythorpe Parish Council will take place as detailed below. All members of the council are summoned to attend for the purpose of considering the business to be transacted as set out in the following agenda. Press and public are welcome to attend.

Chris Harris  
Clerk  
16 June 2025

## **Statutory Annual Meeting of the Parish Council on Monday 23 June 2025 at 7.00pm at Kelham Hall**

### Agenda

	Welcome
AKS 25-50	Apologies for Absence.
AKS 25-51	Declarations of Interest either direct or indirect from members for any item to be considered and any dispensations to be considered.
AKS 25-52	Approve the minutes of the Parish Council Meeting held on 19 May 2025
AKS 25-53	Questions and comments from members of the public (limited to 15 minutes)
AKS 25-54	Updates required from the previous meeting for items not covered on the agenda.
AKS 25-55	Reports from County Councillor and District Councillor
AKS 25-56	To review/respond to correspondence sent and received by the Parish Council
AKS 25-57	To Consider Planning Applications Received:  Planning Decisions:
AKS 25-58	Clerk's financial report, agree expenditure and other necessary action. <ul style="list-style-type: none"> <li>• To note balance</li> <li>• Payments/Invoices, including Clerk's salary</li> <li>Reimburse Cllr Allan £92.20 for Defibrillator pads</li> <li>• Received</li> </ul>
AKS 25-59	Defibrillators
AKS 25-60	Matters raised by Cllr Cobley: <ol style="list-style-type: none"> <li>a) Service Level Agreements</li> <li>b) The last date for Agenda items</li> <li>c) Date for publishing the Agenda</li> <li>d) Displaying the Agenda</li> <li>e) Publication of draft Minutes of Meetings</li> <li>f) Display of Minutes on Notice Boards</li> </ol>
AKS 25-61	Items to be added to the agenda for the next meeting
AKS 25-62	Date of the next Parish Council meeting to be held at 7.00 pm at Kelham Hall

