

# Averham, Kelham and Staythorpe Parish Council

You are invited to attend the

## **Annual Parish Council Meeting** on **Tuesday 10<sup>th</sup> May 2022 at 7:00pm**

### **Agenda**

	Welcome
AKS 22-23	Election of New Chair and other Officers & Committee Members  Election of Chair Election of Vice Chair Election of other positions (list previously circulated)
AKS 22-24	Vote to Accept Apologies for Absence. Cllr J Cobley
AKS 22-25	Declarations of Interest either direct or indirect from members for any item to be considered.
AKS 22-26	Approve the minutes of the meeting held on <b>Tuesday 29<sup>th</sup> March 2022</b> (previously circulated) Approve the minutes of the EGM held <b>Friday 8<sup>th</sup> April 2022</b> (previously circulated)
AKS 22-27	Reports from County Councillor and District Councillor
AKS 22-28	Matters Arising from the previous meeting, not covered on the agenda. <ul style="list-style-type: none"><li>• Cllr Bradey to draft a submission to The Plough re Parish Plan</li><li>• Cllr Hird to send The Clerk a map showing the footpath near the power station that has been closed</li><li>• The Clerk to write to Planning Enforcement at NSDC</li><li>• Cllr Bradey to send The Clerk both a map showing the Pingley Lane location and a draft email to send to the Power Station.</li><li>• The Clerk to source a replacement laptop</li><li>• Cllr Emeny to view the Kelham Village display panels to ascertain how much storage space will be required.</li><li>• Request for funding to contribute to the Jubilee celebrations from ASK About subject to submission of a business plan</li><li>• School Catchment Areas – Ongoing, JA reported that pupils attending a primary or junior school in in the catchment area for The Minster School, are still at the bottom of the list if they live outside of the Minster's own catchment area. B/F from Oct 21</li></ul>

AKS 22-29	Questions and comments from members of the public
AKS 22-30	To review correspondence sent and received by the Parish Council <ul style="list-style-type: none"> <li>• Notts ALC Planning Nuts &amp; Bolts Course for councillors</li> </ul>
AKS 22-31	<p><b>Planning Applications:</b>  <b>22/00690/FUL St Wilfred's Church, Kelham.</b> Replace north porch gates. New gates to south porch  <b>22/00678/S73 Manor Farm Barns, Staythorpe.</b> Variation of conditions, revised plans</p> <p><b>Planning Decisions:</b>  <b>22/00295/HOUSE</b> 2 storey extn White Cottage, Staythorpe – Approved  <b>22/00379/LBC</b> alterations to room layout M&amp;E services, Kelham Hall – Approved with conditions</p>
AKS 22-32	<p>Clerk's financial report, agree expenditure and other necessary action  <b>Balance at 5/5/22 - £10378.07</b></p> <p><b>Final Financial Statement for 2021/22 and AGAR form presented for approval</b> (previously circulated)</p> <ul style="list-style-type: none"> <li>• New laptop purchased £399.90</li> <li>• Bank Charges to 08/04/22 £5.00</li> <li>• Amazon Prime £96.00 (now refunded)</li> <li>• 50% precept £1875.00 received</li> <li>• NCC Jubilee Funding £300.00 received</li> <li>• NSDC Jubilee Funding £150.00 received</li> <li>• C Binks Audit Fee Invoice 202201 £50</li> <li>• Claim for Jubilee Decorations Cllr Emeny £109.70</li> <li>• Zurich Insurance Renewal £202.40 or £214.00</li> </ul>
AKS 22-33	<p><b>Items Received from Previous Meeting</b></p> <ul style="list-style-type: none"> <li>• Agree the contents of the Asset Register (previously circulated)</li> <li>• Clerk's Contract of Employment</li> <li>• Parish Council vacancy for Averham</li> <li>• Path from the Lodge Gates at Kelham Hall</li> <li>• New dog waste bin junction Home Farm CI and A617, install and ongoing costs. £245.00 + VAT and £2.00 per bin per visit</li> <li>• Loan of equipment to ASK About for Jubilee celebration</li> </ul> <p><b>Item to be added to the agenda for the next meeting</b></p> <ul style="list-style-type: none"> <li>• Code of Conduct Review</li> <li>• Standing Order Review</li> </ul>
AKS 22-34	<p><b>Date of the next Parish Council Meeting –</b>  7:00pm on Monday 20<sup>th</sup> June 2022 at Robin Hood Theatre, Averham.</p>

**Sue Jackson**  
**Parish Clerk & RFO**