

## Minutes of the Averham, Kelham and Staythorpe Parish Council

**25 June 2019**

**7pm, Robin Hood Theatre, Averham**

**Present:** Cllr. A. Fereday (Chair), Cllrs. I. Bradey, S. Emeny, T. Williams, J. Phillips-Kelly, J. Miller, J. Allan, J. Cobley and V. Hird, Dist. Cllr. Roger Blaney, County Cllr. S. Saddington

**Ex-officio:** Nicola Walker, Clerk

AKS 19-056	<b>Apologies for absence.</b> none	
AKS 19-057	<b>To receive declarations of interest from Members in any item to be discussed.</b> none	
AKS 19-058	<b>Minutes of the previous meeting.</b> The minutes of the previous meeting were agreed and signed as correct.	
AKS 19-059	<b>Matters arising from the previous meeting, not covered in the agenda.</b> <ul style="list-style-type: none"> <li>• Fire Hydrant on Church Lane-The Fire service have inspected this and concluded that there is adequate provision of water in case of fire. The PC felt concern about this and asked the clerk to write again to confirm.</li> <li>• Footpath at the back of Pinfold Lane- This has been reported, and it was noted that it has been sprayed and cleared.</li> <li>• SLOW marking on Staythorpe Rd Averham- This was reported. VIA replied that the marking was redundant due to the 20mph school sign at the location. The PC requested the clerk ask to have the road marking reinstated due to the proximity of the primary school.</li> <li>• Speeding in Averham- Cllr. Bradey reported that the speed watch equipment is still unavailable. The Clerk is to pursue LIS funding for an interactive speed sign.</li> <li>• Bench/notice board in Staythorpe – Cllr Williams will refurbish these when the weather improves.</li> <li>• Moving Defibrillator/signage -Cllr Allan reported that there were residents willing to host the defibrillator on the corner of Church Lane and Staythorpe Rd. He and Mr Wolfenden will source an electrician. The PC voted unanimously to move the defibrillator. Cllr Emeny will inform EMAS once it has moved.</li> </ul>	<p>NW</p> <p>NW</p> <p>NW</p> <p>TW</p> <p>JA</p> <p>SE</p>
AKS 19-060	<b>Reports from County Councillor and District Councillor</b> <b>Cllr Saddington</b> reported that there was a number to report emergency issues with the highways- 03005008080. Also, there is still ongoing issues with the footpath in Staythorpe. <b>Cllr. Blaney</b> reported that Kelham Hall Ltd. were appealing against the enforcement notices served against nos. 1 and 8 Home Farm Close, claiming no change of use. Residents are reminded to send any representations to the planning inspectors at NSDC.	

AKS 19-061	<p><b>Questions and comments from Members of the Public:</b> Two members of the public were in attendance with concerns regarding:</p> <ul style="list-style-type: none"> <li>• The footpath around the power station along the Trent was overgrown and in need of cutting. Clerk to report.</li> <li>• There is a van frequently parked outside the school on the bend in a location that makes it difficult to pass. It is parked legally however.</li> </ul>	NW
AKS 19-062	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Email received from Notts ALC regarding changes at County Office-noted</li> <li>• Invitation to launch of Kelham Hall Heritage Room launch 6 pm Weds 10 July-noted</li> <li>• Email from Notts CC re 75<sup>th</sup> Anniversary of VE Day- <b>VE Day 75</b>, taking place the weekend of 8<sup>th</sup> - 10<sup>th</sup> May 2020-noted</li> <li>• Email from VIA re Kelham Bridge closure-5-16 Aug, 9-16.30 hrs-noted</li> <li>• Email from Insp. H. Sutton re Community Engagement Partnership Presentation 18.00pm Weds 3 July-noted</li> </ul> <p><b>Late Correspondence</b></p> <ul style="list-style-type: none"> <li>• Notts ALC re Finance Training- noted. Decided unanimously Cllr Fereday to attend. Clerk to respond.</li> <li>• Letter from Kelham resident to NSDC Planning - noted</li> </ul>	NW
AKS 19-063	<p><b>Planning Applications:</b></p> <ul style="list-style-type: none"> <li>• <u>Revisions and Additional Works In Connection With The Conversion Into Hotel Kelham Hall Ltd Kelham Hall Main Road Kelham Nottinghamshire NG23 5QX Ref. No: 19/00988/LBC</u>– no observations</li> <li>• <u>Householder application for proposed single storey rear extension Moore Lodge Broadgate Lane Kelham Newark On Trent Nottinghamshire NG23 5RZ Ref. No: 19/00968/FUL</u>- no observations</li> </ul> <p><b>Late Planning:</b></p> <ul style="list-style-type: none"> <li>• <u>Retrospective application for temporary erection of an events marquee within the Dome Courtyard.</u> Kelham Hall And Country Park Kelham Hall Main Road Kelham Nottinghamshire NG23 5QX Ref. No: 19/01136/FUL – PC voted unanimously to object</li> </ul> <p><b>Planning Decisions:</b></p> <ul style="list-style-type: none"> <li>• <u>Application to vary conditions 2 and 3 of planning permission 18/00439/FUL (New House and Garage and removal of trees) to allow the insertion of 3 No. roof lights to the north west elevation Plot Adjacent To The Old Forge Staythorpe Road Averham Nottinghamshire Ref. No: 18/02340/FUL   Received: Wed 19 Dec 2018   Validated: Wed 02 Jan 2019   Status: Decided -Permission granted</u></li> </ul>	

	<ul style="list-style-type: none"> <li>• <u>Single storey outbuilding for plant, machinery and equipment storage for land holding associated with site.</u> Cheveral Barn Cold Harbour Lane Averham Park Averham NG23 5RU Ref. No: 19/00627/FUL   Received: Thu 28 Mar 2019   Validated: Wed 10 Apr 2019   Status: Decided -<b>permission granted</b></li> <li>• <u>Retrospective change of use of vacant land to pub garden</u> Fox Inn Public House Main Road Kelham NG23 5QP Ref. No: 18/01414/FUL   Received: Tue 24 Jul 2018   Validated: Wed 25 Jul 2018   Status: Decided – <b>permission granted</b></li> </ul>	
AKS 19-064	To discuss the PAT testing of the PC's electrical equipment- Cllr. Emeny will arrange for an electrician to PAT test the PC's electrical equipment. It was unanimously agreed to budget up to £70.00 for this. Cllr Phillips-Kelly felt that the hire/loan procedures should be updated and will come back to the PC next meeting with suggestions.	SE JPK
AKS 19-065	To discuss support for Wings and Wheels, to be held 27 July 2019- The PC have been asked to donate £100.00 to funding the portable toilets for this event. This was unanimously agreed.	
AKS 19-066	To decide on the new Parish Council Logo- The PC voted on the new logo. Cllr. Phillips-Kelly will have it sent to a graphic designer to create templates for the PC to use. It was unanimously agreed to award a £25.00 prize to the winning entrant.	JPK
AKS 19-067	To discuss future payment of CPRE Subs- This was discussed, and it was agreed to defer until the August meeting.	
AKS 19-068	To discuss Venue for Parish Council meetings- It was agreed that the meetings should remain in the Robin Hood Theatre.	
AKS 19-069	<b>Finance</b> <ul style="list-style-type: none"> <li>• Finance Report- agreed</li> <li>• To report on completion of the AGAR 2019- noted</li> <li>• David Shaw Internal Auditor Fee- £40.00-paid</li> <li>• Clerk's Pay- £303.77-paid</li> </ul>	
AKS-19-070	<b>Administration</b> <ul style="list-style-type: none"> <li>• Vacancy- Averham Ward-noted. Notice has been posted, and it will be advertised in the Plough.</li> <li>• Change of Bank – Cllr. Miller may look at another bank. This is still in progress.</li> <li>• Parish Book – there has been no uptake from the community, and it was decided this was a project better suited to a separate group.</li> <li>• New Councillor Training- Cllr Phillips-Kelly- Cllr Phillips-Kelly will confirm a date with the clerk as soon as she is able.</li> </ul>	JM  JPK

AKS 19-071	<b>Parish Councillors' Reports</b> <b>Cllr Emeny</b> reported that bins are not allowed on the bus shelters, and it would be the responsibility of the District Council to place a bin near the bus shelter. Clerk to make enquiries. <b>Cllr Phillips-Kelly</b> reported a car had been broken into at the Fisherman's Carpark on Church Lane. It was unknown if this had been reported to the police. Clerk to enquire.	NW  NW
AKS 19-072	Date of the next Parish Council Meeting at 7:00pm 6 August 2019 at the Robin Hood Theatre, Averham.	
	<b>The meeting closed at 9.02pm</b>	

Chairman: .....

Date: .....