

**AVERHAM KELHAM & STAYTHORPE
PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 OCTOBER 2016	
	Action
<p><u>Present</u> Cllr. Steve Emeny (Chairman) Cllr. John Miller Cllr. Judith Mills Cllr. Andrew Fereday Cllr. John Allan Cllr. Hilary Snell Cllr. Ian Bradey Vac Cllr. John Cobley Cllr. Ian Justice</p> <p>Mr. John Burbidge (Clerk/Authorised Officer of the Council) In Attendance Cllr. Sue Saddington MEMBERS OF THE PUBLIC PRESENT: Two</p>	
<p><u>1. OPENING FORMALITIES</u> Cllr. Steve Emeny opened the meeting.</p>	
<p><u>2. APOLOGIES</u> None</p>	
<p><u>3. DECLARATION OF INTEREST</u> None</p>	
<p><u>4. APPROVAL OF MINUTES (19 JULY 2016)</u> The Minutes were approved.</p> <p><u>5. MATTERS ARISING AND ACTION POINTS</u> 07.06 Level Crossing Closure Update. The clerk reported that Ian Shorthouse would not be attending the meeting. Cllr John Cobley asked if any provision had been made for school children to cross whilst the crossing work was being carried out. The Clerk said that as far as he was aware provision had been made. He asked that all information be put in the Plough. JM</p> <p>12.06 Community Resilience Booklet: Cllr Judith Mills thanked Councillors for their comments and said that the information was now ready to go to the printers. Judith said that approx. 250 copies would be available for distribution to all houses within our ward areas. The booklet would be distributed via the Plough magazine, it was agreed a budget of £200 would be made available from the PC for the printing costs. JM The Parish Council thanked Judith for all her hard work in producing the booklet.</p> <p>8.08 Tarmac Scoping Gt North Road: The Clerk reported that the information on the N&SDC planning portal was not a planning application. JB</p>	

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ACTION POINTS

12.06 Emergency Contact Information/Booklet.

6. Parishioners Participation

Resident from Staythorpe reported on a verbal attack relating to the right of way to public foot path 3. Cllr Sue Saddington reported that this process had gone on for 12 months with Nott's County Council. Sue said that she had a meeting with Neal from Public paths and right of way and that he was in the process of designing a form to survey residents on the proposed right of way. Cllr Ian Bradey asked if Latham Farms had been consulted about the gate being erected?

7. Delegates/District Councillors Reports

7.18 Cllr. Saddington said that most of her items had already been discussed.
Cllr. Judith Mills asked if there was any further information on the NCC Minerals Local Plan.
Cllr Saddington said that more information should be available after the NCC full Council meeting on 24 October 2016.

8. Correspondence

08.11 National Grid Flood Defense (Work Staythorpe Sub Station)
08.12 New Years Party 31 December 2016.
08.13 Notts County Council PC Support Local Communities Fund. Circulated
08.14 Right of Way (Residents Letter Staythorpe Ward) Circulated

9. Planning Matters

Min 9.07 Sand and gravel quarry North Road Quarry Kelham Ref. No: 16/01372/CMASCO
Received: Wed 17 Aug 2016 | Validated: Wed 17 Aug 2016 | Status: Decided NOT Planning

Min 9.04 Demolition of garage and creation of a 3 bedroom house. Formation of new driveway for the existing dwelling, Little Hollies. Little Hollies The Close Averham NG23 5RP Ref. No: 16/00859/FUL | Received: Fri 27 May 2016 | Validated: Thu 02 Jun 2016 | Status: APPEAL

DECISION

None

10. Late Notice of Planning Matters (Standing Orders)

None

11. ADMINISTRATION / FINANCE

11.28 Clerks Financial Report 18 October 2016
11.29 Code of Conduct.
11.30 Councillor Vacancy (Averham Ward) Ongoing
11.31 Notice Board Varnish inc VAT £13.99 Cllr Steve Emeny asked the Clerk who owns the public notice boards. The Clerk said they were on the Parish Council asset register and at the moment it was our responsibility to maintain and replace. After discussion it was agreed that the notice boards was a public asset for communication of information and would remain the Parish Councils responsibility.
11.32 Office I T / Supplies £ 65.00 Unanimously agreed
11.33 Grant Thornton Audit 2015-16 The Clerk reported no charge.
11.34 Parish Council PA system After discussion it was agreed that Cllr Steve Emeny could purchase further equipment for the Community PA System up to £600.00 Inc. VAT

JB

JB

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JB

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11.35 Replace Parish Council IT Equipment up to £650.00 Inc. VAT.	JB
<u>12. HIGHWAYS / ENVIRONMENT</u>	
<u>Parish Council/ Delegates Reports.</u>	
12.12 Capital Projects. Village Defibrillator	
12.13 Cllr Hilary Snell reported that little progress had been made with Averham Park stables for the siting of the 4 th defibrillator. Cllr Snell said that she would keep the Council informed on any progress.	HS
<u>13. CLOSING FORMALITIES</u>	
The Chairman declared the meeting closed at 8.45pm	
The next Parish Council Meeting will be on Tuesday 29 November 2016 at 7.00pm at Kelham Hall Room G23.	
Chairman:	Date:
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