**Minutes of the Averham, Kelham and Staythorpe Parish Council Meeting**

 **held on Tuesday 19th May 2020**

**at 7pm, via a video-conference due to COVID 19 restrictions**

**Present**: Cllr. A. Fereday (Chair), Cllrs. I. Bradey, J. Phillips-Kelly, J. Allen, S. Emeny, T. Williams

**Ex-officio: Jennifer Cawkwell** Clerk

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| AKS 20-049 | **Apologies for absence**Apologies for absence were received from Cllr. T. Carlisle |  |
| AKS 20-050 |  |  |
| AKS 20-051 | **To receive declarations of interest, direct or indirect from Members in any item to be considered** |  |
| AKS 20-052 | **Minutes of the previous meeting.** |  |
| AKS 20-053 | **Matters arising from the previous meeting, not covered in the agenda.**Events SOP Form (Insurance)-Parish Council Logo-Manners Sutton Primary School - Replacement Village Signs for Averham and Kelham |  |
| AKS 20-054 | **Reports from County Councillor and District Councillor** |  |
| AKS 20-054 | **Questions and comments from Members of the Public:**   |  |
| AKS 20-055 | **Correspondence**-Email received from a resident proposing that a memorial plaque be placed on bench seating at Staythorpe -E-mail advising of appointment by NSDC of a Street Scene Manger-Email received from a resident enquiring about the future of Manners Sutton School |  |
| AKS 20-056 | **Planning Applications**: **Planning Decisions:** To comment on Planning Applications: --**Householder application to erect a dog** **kennel on front garden (retrospective)****Holly Cottage, Staythorpe, Road, Averham** Ref.No.19/01286/FUL received 6th May 2020**Comments required by 27th May****- Localised like for like re-building of masonry boundary wall to west of Kelham Hall facing the Main Road, following** **impact damage**2020 Ref. No: 20/00656/LBC received 29th April 2020 **Comments required by 20th May****-Householder application for a single storey rear extension at 2 Manor Farm Cottages, Pinfold** **Lane Averham Ref No** **20/00731/FUL Received 11th May****Comments required by 2/6/20**And Late Planningand receive Planning Decisions-**Works to trees subject to Tree Preservation Order (TPO), Knightsbridge, Blacksmith’s Lane KelhamRef:20/00474/TWCA**  |  |
| AKS 20-057 | * **Finance**Audit Preparations
1. Agree Certificate of Exemption
2. Agree the Annual Governance Statement (previously circulated)

 3. Agree Accounting Statements* Audit Preparations
1. Agree Certificate of Exemption
2. Agree the Annual Governance Statement (previously circulated)

 3. Agree Accounting Statements |  |
| AKS-20-058 | **Administration** |  |
| AKS 20-059 | **Parish Councillors’ Reports** |  |
| AKS 20-060 | **Date of the next Parish Council Meeting at 7:00pm**The next meeting of the Parish council will take place on Tuesday 23rd June 2020 at 7pm and will be held via video-conferencing **Date month year** at the Robin Hood Theatre, Averham.  |  |
|  | **The meeting closed at 0.00pm** |  |

Chairman: …................................... Date: ….......................