

Minutes of the Averham, Kelham and Staythorpe Parish Council Meeting

**16th January 2023 7pm,
Robin Hood Theatre, Averham.**

Present: Cllr A Fereday (Chair), Cllrs J Allan, J Towleron, J Miller, I Bradey, Cllr Emeny & J Cobley
Cllr S Saddington (part).

Ex-officio: Sue Jackson, Clerk

Absent: None

11 Members of the public were in attendance

AKS 22-93	Apologies received. Cllr Hird, those present voted to accept this apology	
AKS 22-94	Declarations of Interest from Members in any item to be discussed. None.	
AKS 22-95	Minutes of the previous meeting. The minutes of the Parish Council Meeting held 21st November 2022 were approved as a true record & signed. The minutes of the Extraordinary Parish Council Meeting held 19th December 2022 had a small amendment made to them in relation to a comment wrongly attributed to Cllr Fereday. They were then approved and were signed as being a true record.	
AKS 22-96	Questions and comments from members of the public <ul style="list-style-type: none"> There was a request for a member of the Parish Council to attend the Planning Meeting at NSDC to speak in relation to the proposed BESS at Staythorpe. The date for this is not yet known but it is anticipated that a Parish Councillor will attend once the formal process is understood and a councillor nominated. 	
AKS 22-97	Updates Required from the Previous Meeting for Items Not Covered on the Agenda. <ul style="list-style-type: none"> The Clerk's Contract of Employment to be issued. Planting of Staythorpe Tree to commemorate the Platinum Jubilee on 8th December 2022. Completed. BESS Working Party meeting date agreed. Monday 23rd January at 1pm has been agreed but no response yet from ECAP on whether they are able to attend. A letter has been sent to residents by ECAP, this letter gives a clear impression that the Parish Council have already had discussion with them. The Chair stated categorically that there had been no discussions held between ECAP and the Parish Council. 	

	<ul style="list-style-type: none"> Update from Cllr Allen re Consultation on Minster School catchment area. <p>Cllr Allan proposed that the Parish Council responds to support the proposal to change the catchment areas. This was seconded by Cllr Cobley and was agreed unanimously.</p> <p>Cllr Allan to forward a draft response to The Clerk to submit before the closing date of 30th January 2023.</p>	Cllr Allan/The Clerk
AKS 22-98	<p>Reports from County Councillor and District Councillor</p> <ul style="list-style-type: none"> Cllr Saddington asked to be copied in on the response to be sent to The Minster School The footpaths over Trent Bridge in Newark should be resurfaced in March Cllr Saddington invited everyone to the Musical Evening supporting her charity this year, the Children's Bereavement Centre to be held on 25th January Cllr Saddington said members of the public can and should attend the Planning Committee Meeting when the proposed BESS is discussed by NSDC. <p>Cllr Saddington then left the meeting</p>	
AKS 22-99	<p>To Consider Items Requiring a Decision:</p> <ul style="list-style-type: none"> A Civility and Respect Policy is available for adoption by the Parish council, defer until the Clerk's Contract of Employment has been issued 	
AKS 22-100	<p>To review/respond to correspondence sent and received by the Parish Council</p> <p>Email received from 2 local residents objecting to the response sent by the Parish Council to the BESS Planning Application 22/01840/FULM. Following a discussion on the matter it was proposed by Cllr Fereday that a clarification statement be submitted to NSDC in relation to the suitability of the proposed site location. This was seconded by Cllr Emeny. Four councillors voted in favour; Cllr Miller abstained. The Clerk to submit a clarification statement.</p> <ul style="list-style-type: none"> Email from Network Rail regarding recent barrier problems on the Castle Line and an update on the meeting held 12th January with Network Rail. See attached report Email response from Conservation Officer at NSDC to say she is aware the pillar in the boundary wall at Kelham Hall near to the bridge has still not been repaired and will look into it. There is also a section of the front wall between the main entrance and Home Farm Close in need of repair and had also been reported to NSDC. The Clerk to email NSDC ASB Newsletter from NSDC, previously distributed. Updated guidance from the Local Government Association re the Code of Conduct and the Civility & Respect Project (previously distributed) Email from RWE – invitation to Staythorpe Power Station Liaison Meeting 24th January 2023. Cllrs Cobley and Emeny to attend. 	<p>The Clerk</p> <p>The Clerk</p>

	<ul style="list-style-type: none"> Email from Notts ALC re percentage of uncontested Parish Council elections and the likely shortage of candidates. Information on the Make a Change campaign. Invitation from Cllr Saddington to a Musical Evening on behalf of the Children's' Bereavement Centre. 25th February 2023 Email from NSDC regarding consultation on the draft Planning Application Local Validation Checklist (previously distributed) 	
AKS 22-101	<p>Planning Applications:</p> <p>None</p> <p>Planning Decisions:</p> <p>22/02437/AGR Erection of Steel Portal Frame building at Rectory farm, Averham – Prior approval not required</p> <p>22/02032/HOUSE Single storey and two storey rear extension and replacement of garage doors and windows at Maple Cottage, Averham - Approved</p> <p>22/02014/FUL Ground Mounted Solar Panels at Flash Farm, Averham - Approved</p>	
AKS-22-102	<p>Clerk's financial report, agree expenditure and other necessary action</p> <p>Balance at 10/1/23 £9358.43</p> <p>Clerk's Salary & Expenses Q3 £584.54 Bank charges (Nov & Dec) £10.00 All payments noted and approved.</p>	
AKS 22-103	<p>Item to be added to the agenda for the next meeting</p> <ul style="list-style-type: none"> Defibrillator and First Aid Training for residents An update on the provision of signs at the entrances to Averham and Kelham A proposal for a new dog waste bin near the end of Home Farm Close for dog walkers using Kelham Hall grounds. Parish Council vacancies and how to encourage candidates for the election in May The commemoration of the Coronation of King Charles III Review of Standing Orders Terms of Reference for the Finance Committee 	
AKS-22-104	<p>To consider the Report from the Finance Committee Meeting held 5th January 2023 in respect of the budget for 23/24 and the amount of the precept to be requested from NSDC. As these matters were of a sensitive and confidential nature, The Clerk and members of the public left the meeting</p> <p>The recommendations of the Finance Committee Meeting held 5th January 2023 were agreed for the year 2023/24</p>	

	<ul style="list-style-type: none"> • The proposal for the number working hours, holiday entitlement and hourly rate for The Clerk. • The number of meetings per year to be reduced to 6 Council meetings (Jan, Mar, May, July, Sept, Nov) with 2 Finance Committee Meetings (Oct and Jan). PC Meetings will continue to be the 3rd Monday of the month. The new schedule will begin in May 2023. • Responses to Planning Applications received that cannot be included in a scheduled Parish Council meeting due to response times, will be delegated to The Clerk with input from a Working Party. Major or sensitive applications will be dealt with by the calling of an Extraordinary Parish Council Meeting. Members of the Working Party to be named at the Annual Meeting of the Parish Council in May. These resolutions were proposed by Cllr Fereday, seconded by Cllr Bradey and carried unanimously. • A precept of £4725.00 was proposed by Cllr Miller, seconded by Cllr Emeny and agreed unanimously 	
AKS 22-105	Date of the next meeting – Monday 20th February 2023 at 7:00pm. To be held at the Robin Hood Theatre	
	The meeting closed at 8.24pm	

Chairman: 

Date: 20/2/23