

Minutes of the Averham, Kelham and Staythorpe Parish Council

30th November 2021

7pm, Robin Hood Theatre, Averham

Present: Cllrs A Fereday (chair), Cllrs S Emeny, (part), J Allan, J Cobley, V Hurd, K Nickson (part)

Cllr S Saddington (part)

Ex-officio: Sue Jackson, Clerk

AKS 21-101	Apologies for absence. Cllrs I Bradey, J Miller, N Morrel	
AKS 21-102	Declarations of interest from Members in any item to be discussed. None	
AKS 21-103	Minutes of the previous meeting. The minutes of the previous meeting held 26 th October 2021 were approved. It was agreed by all present that in future the minutes would be circulated for comment as soon as they were prepared. Any comments to be made to the Clerk at the latest 10 days before the next meeting. All actions to be completed 10 days before the date of the next meeting unless a date already exists (e.g., comments on planning applications). All actions to be channelled via the Clerk.	
AKS 21-104	Reports from County Councillor and District Councillor Discussions are ongoing with Karen Human at NCC regarding Sutton Manners School, information relating to catchment areas for Averham residents will be published soon. Cllr Saddington gave an update on the meeting held with Network Rail. The crossing at Newark Castle will be closed over the New Year weekend to rectify the over-height concrete in the centre of the tracks. Network Rail will look into the possibility of having the disused signal box refurbished. Cllr Nickson arrived. Cllr Saddington suggested that the Parish Council hold a formal meeting with Kelham Hall to discuss access for members of the public. Cllr Saddington then left the meeting.	
AKS 21-105	Matters arising from the previous meeting, not covered in the agenda. School Catchment Areas – Ongoing, JA reported that pupils attending a primary or junior school in in the catchment area for The Minster School, are still at the bottom of the list if they live outside of the Minster's own catchment area. Deferred until March/April 2022. Parish Plan – Grants are still available. Volunteers would be required from the community. Matt Tubbs from NSDC would be available to provide support. Website – Awaiting photos from some village organisations and some updating to the text because it is out of date. The Chair to action.	J Allan Chair

	<p>Chair to contact Sustrans to see if they would take over the footpath near the Rugby Club and make it dual purpose. Done.</p> <p>Fisherman's Shed Bench – Work completed and the bench now back in situ.</p> <p>Reclaim of VAT Q3 & 4 2020/21- Problems with the website crashing and delayed due to changing the bank account. Clerk to attempt to submit the claim again, regardless of the proposed change to the bank account</p> <p>Job Description for Youth Drama Club Leader – In progress</p> <p>Cllr Cobley to attend the meeting with Network Rail. No prior feedback from residents raising problems with the crossings. A public meeting will be organised by Network Rail in the spring.</p> <p>Behay Gardens Sign – Cllr Bradey to discuss the matter with Mr Britton and if the original sign can be found, can it be refurbished? C/F</p> <p>Kelham Hall License - The Chair and Cllr Morrel to submit a response from the PC No response submitted in time. The Chair to ask NSDC if he is able to attend the hearing and speak as the Chair of the Parish Council</p> <p>J Miller to facilitate the setting up of a new bank account – The Chair has volunteered to take on this task.</p> <p>The Clerk to contact Kelham Hall to ask if the Lodge gates can be open for residents to use. This was done and the Clerk was informed this would not be possible.</p> <p>The Clerk to publicise the location for the February meeting – Staythorpe Power Station. Done.</p> <p>Dates for meetings in 2022/23 It was agreed by those present not to hold the proposed meeting on 4th January 2022 as it was not deemed necessary. It was proposed that future meetings are held the 3rd Monday in the month with no meeting in December. The Clerk to enquire as to the availability of the meeting room.</p>	<p>Clerk</p> <p>N Morrel</p> <p>I Bradley</p> <p>Chair</p> <p>Chair</p> <p>Clerk</p>
AKS 20-106	<p>Questions and comments from Members of the Public:</p> <p>A discussion took place regarding the planned New Year's Eve party and whether the Parish Council would support it. Cllr Cobley expressed disquiet that the fact council were supporting it had been publicised before it had been discussed by members.</p> <p>Cllr Nickson asked if the Parish Council would cover the cost of room hire (estimated at £100) if the event went ahead.</p> <p>Cllr Emeny advised that the correct music licence would need to be in place if music was streamed at the party.</p> <p>Cllr Emeny Left the meeting at 8.20</p> <p>Cllr Allen proposed the matter, Cllr Hurd seconded it and all voted to support the party.</p> <p>It was also confirmed that as the PC were represented on the organising committee that the event would be covered by the Parish Council's Public Liability Insurance.</p>	

	Cllr Allan had been asked by a resident about building work that did not seem to have planning approval and how to tell if it was permitted development. He will inform the resident to discuss it with Planning at NSDC	
AKS 21-107	Correspondence None.	
AKS 21-108	Planning Applications: None Late Planning: None Planning Decisions: 21/02118/House Hill View, Staythorpe Road, Averham, Application refused by NSDC	
AKS-21-109	Finance Report Approve payments to: Clerk's salary 25/9/21 – 25/12/21 £362.70 Clerk's expenses 25/9/21-25/12/21 @ £6/mth £18 Total £380.70 Robin Hood Theatre Room Hire Sept – Nov £42.00 Cllr Allan expenses relating to bench repairs - £21.38 All approved.	
AKS 21-110	Parish Councillors' Reports None.	
AKS 21-111	Date of the next Parish Council Meeting - Tuesday 15 th February, 7:00pm at Staythorpe Power Station	
	The meeting closed at 8.40 pm	

Chairman:

Date: