

**Minutes of the
Averham, Kelham and Staythorpe
Parish Council Meeting**

**Monday 17th July 2023 at 7:00pm
Kelham Hall**

Present: Cllrs Fereday (Chair), Miller, Allan, Emeny and Cobley

Clerk and RFO: Sue Jackson

Members of the Public – 2

Cllr Sue Saddington was also present (part)

AKS 23-15	Vote to Accept Apologies for Absence. Cllr Towleron & Cllr Bradey A vote was held and all agreed to accept the apologies	
AKS 23-16	Declarations of Interest either direct or indirect from members for any item to be considered. None	
AKS 23-17	Approve the minutes of the Annual Parish Meeting and the Annual Parish Council Meeting held on Tuesday 16th May 2023 (previously circulated). Cllr Allan's name appeared twice on the list of those present, otherwise Cllr Miller proposed that the minutes were accepted as a true record. Cllr Allan seconded and all agreed. The minutes were duly signed by The Chair.	
AKS 23-18	Questions and comments from members of the public (limited to 15 minutes) None	
AKS 23-19	Updates required from the previous meeting for items not covered on the agenda. <ul style="list-style-type: none"> • The Chair to update on the response to the DLUHC consultation on Community Infrastructure Levy. Time constraints meant that this extremely long and comprehensive consultation was not returned before the closing date. • To receive an update on the meeting with Robert Jenrick MP scheduled for 14th July. Report on the meeting attached. • To receive an update on the condition of the commemorative tree planted outside Staythorpe Power Station. The tree does not appear to be completely dead; it has been watered regularly. Tree to be monitored and a decision taken at the next meeting. 	
AKS 23-20	Reports from County Councillor and District Councillor Cllr Saddington agreed to contribute towards a new tree if required.	

	<p>She congratulated the PC and the Action Group on the result of the planning application for the Staythorpe BESS but warned it will probably go to appeal. Cllr Saddington reported is dealing with the broken drain cover on Main St in Kelham.</p> <p>Another meeting to be arranged with Network Rail following further failures of the barriers on the Castle Line.</p> <p>Cllr Saddington reported that closure of Dean Hole School in Caunton was currently under consultation. Residents had previously paid for 2 classrooms for community use, similar to a room at Manners Sutton School. Cllr Saddington has expressed concern to Notts CC that this did not promote community cohesion as there was now no community land or building in the village.</p> <p>Cllr Saddington was asked for an update on a recent incident where a group of travellers had taken over land at North Muskham Village Hall. She gave advice on action that could be taken if the same thing happened in the Parish.</p> <p>Cllr Saddington then left.</p> <p>The members expressed regret that Cllr Melton was not present to give a report and had not sent apologies.</p>	
AKS 23-21	<p>To Consider Items Requiring a Decision</p> <ul style="list-style-type: none"> • To consider adopting a Grant Awards Policy and Application Form, a draft policy and application form have been previously distributed. Defer until the September meeting. • To consider surveying Kelham residents regarding the catchment area for a secondary school which is currently Suthers School in Fernwood. Reception, infant and junior school children in Kelham are in catchment area for North Muskham School, which is a feeder family school to Tuxford Academy not Suthers School. A discussion took place on whether to survey residents in Kelham. Cllr Miller proposed that the survey took place, Cllr Fereday seconded it and a vote was held. All agreed. Cllr Allan to carry out the survey • Maintenance of Parish Assets including PAT testing of PA System. A discussion took place on the continued ownership of the PA system. PAT testing of the PA system and the printer are due in 2024. It was proposed by Cllr Miller that the PC keep the PA system, this was seconded by Cllr Emeny and a vote was held, all agreed. It was agreed the benches owned by the PC would be inspected and any maintenance requirements be added to the agenda for the September meeting. • To consider a donation to Newark Community 1st Aid following the successful Life Saving course. The sum of £75 has been suggested. This sum was proposed by Cllr Emeny, seconded by Cllr Miller and a vote was held. All agreed 	<p>Cllr Allan</p> <p>Cllrs Allan/Fereday</p> <p>The Clerk</p>

	<ul style="list-style-type: none"> To consider the quote from Hockerill Engraving for the plaques for the new planters. (quote previously circulated). Proposal to accept the quote and the wording on the plaque tabled by Cllr Miller, seconded by Cllr Cobley and a vote was held. All agreed To consider extending the ToR for the BESS Working Party to include matters pertaining to the Averham BESS. It was proposed by Cllr Fereday that the working group membership was increased by a maximum of 2 members and the ToRs be amended to include the Averham BESS. Seconded by Cllr Emeny and a vote was held. All agreed. 	<p>The Clerk</p> <p>The Clerk</p>
AKS 23-22	<p>To review/respond to correspondence sent and received by the Parish Council</p> <ul style="list-style-type: none"> Notts ALC AGM 11th September 6.30pm (email sent 23 May) Roadworks on A46 Aug & Sept (email sent 23 May) Email from a resident of Averham Park asking for a decorative sign to be installed at the entrance to the development. It was agreed to consider this request in principal but not until 2024 when the new grant funding will hopefully be available from NCC. The Clerk to reply to the resident. Email from NSDC seeking permission to notify the PC of planning applications received. (email sent 30th June). Agreed Email from Notts ALC offering a Training Course on Section 106 and the CiL on 28th September at a cost of £40pp. Noted Email from NSDC with slides from the recent Code of Conduct training for councillors. (Email sent 12th July). Noted Email from the 'The Plough' magazine saying the editor will be stepping aside after the summer. Noted 	<p>The Clerk</p>
AKS 23-23	<p>To Consider Planning Applications Received:</p> <p>19/01307/S73M the Renaissance at Kelham Hall. Non material amendment to revise phasing of works. No observations</p> <p>23/00811/HOUSE Beech Cottage, Church La, Averham. New dormer roof to rear and 2 rooflights to front elevation. Object on the grounds of materials used, design and the appearance as this is in a Conservation Area.</p> <p>Planning Decisions: 23/00488 HOUSE, Wood View and Maidstone Cottage, Averham. Granted. 22/01840/FULM – BESS on land south of Staythorpe – Refused. The Chair noted this decision and thanked the BESS Action</p>	

	<p>Group for all their work and has also thanked Ex Cllr Blaney for his input and advice.</p> <p>23/00871/LDCP Brickyard Cottage, Micklebarrow Hill, 2 storey rear extension - Granted</p>	
AKS 23-24	<p>Clerk's financial report, agree expenditure and other necessary action</p> <p>Balance at 10/17/23 £10,113.18</p> <ul style="list-style-type: none"> To consider which Parish Councillors shall have access to and permission to alter the Unity Trust Bank Savings Account. The following was proposed – View, Submit & Authorise Payments – The Clerk and Cllr Miller View & Authorise Payments – Cllr Cobley. Proposed by Cllr Emeny, seconded by Cllr Allan. A vote was held, all agreed To consider the balance to be transferred to the Unity Trust Bank savings account, when open. It was proposed to leave £2500.00 in the current account and transfer the balance to the Unity Trust Savings Account. Proposed by Cllr Fereday, Seconded by Cllr Emeny. A vote was held, all agreed. 	<p>The Clerk</p> <p>The Clerk</p>
AKS 23-25	<p>Items to be added to the agenda for the next meeting</p> <p>Residents' use of Kelham Hall Grounds</p> <p>Signs for the location of the meeting at Kelham Hall</p> <p>Possible replacement of the tree outside Staythorpe Power Station</p> <p>Remedial works required on benches owned by the Parish Council</p>	
AKS 23-26	<p>Date of the next Parish Council Meeting Monday 18th September 2023 at 7.00pm. Kelham Hall</p>	
	<p>The meeting closed at 20:54</p>	