

**Minutes of the Averham, Kelham and Staythorpe Parish Council**

**8 January 2019**

**7pm, Robin Hood Theatre, Averham**

**Present:** Cllr. S. Emeny (Chair), Cllrs. J. Allan, I. Bradey, S. McLaughlin, J. Phillips Kelly, J. Copley

**Ex-officio:** Nicola Walker, Clerk

AKS 19-001	<b>Apologies for absence.</b> Apologies were received from Cllrs. A. Fereday, T. Williams, V. Hird and J. Miller, County Cllr. S. Saddington and Cllr. R. Blaney.	
AKS 19-002	<b>To receive declarations of interest from Members in any item to be discussed.</b> none	
AKS 19-003	<b>Minutes of the previous meeting.</b> The minutes from the previous meeting were read and signed as an accurate record.	
AKS 19-004	<b>Matters arising from the previous meeting, not covered in the agenda.</b> <ul style="list-style-type: none"> <li>• Pavements in Kelham and Staythorpe- These were reported to Notts CC, but not deemed needing any work. The pavement repairs in Averham have been finished.</li> <li>• Parish Logo- no progress to report over holiday, will be on next agenda</li> <li>• CIL Money- Cllr Fereday to report back next meeting.</li> <li>• Speeding in Averham- Cllr Bradey is organising training dates</li> </ul>	AF IB
AKS 19-005	<b>Reports from County Councillor and District Councillor-</b> County Cllr. Saddington sent a report that the three major roundabouts in Newark will be worked on at night from now until June. She noted there were still ongoing issues with access to The Fox pub, and a site meeting may be held there to determine access and traffic issues.	
AKS 19-006	<b>Questions and comments from Members of the Public:</b> none	
AKS 19-007	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• A letter was received from a resident concerned about the planning conditions being met at Kelham Hall, particularly the septic system drainage. Clerk to write to NSDC to investigate.</li> <li>• Two former councillors, Ann Miller and Thomas Elliot were invited to a garden Party at Buckingham Palace in recognition of their long service to the community.</li> </ul>	NW
AKS 19-009	<b>Planning Applications:</b> <ul style="list-style-type: none"> <li>• <b><u>2no. parking meters (1No. retrospective) - Kelham Hall Main Road Kelham NG23 5QX</u></b>Ref. No: 18/02225/FUL   Received date:</li> </ul>	

	<p>Fri 30 Nov 2018   Status: Pending Consideration   Case Type: Planning Application- no observations</p> <p><b>Late Planning:</b></p> <ul style="list-style-type: none"> <li>• <u>Application to vary conditions 2 and 3 of planning permission 18/00439/FUL to allow the insertion of 3 No. roof lights to the north west elevation Plot Adjacent To The Old Forge Staythorpe Road Averham Nottinghamshire Ref. No: 18/02340/FUL   Received: Wed 19 Dec 2018   Validated: Wed 02 Jan 2019   Status: Registered – The PC made the observation that conservation Velux should be used.</u></li> </ul> <p><b>Planning Decisions</b></p> <ul style="list-style-type: none"> <li>• <u>Householder application for erection of a boundary wall and gates Rectory Cottage Church Lane Averham Newark On Trent Nottinghamshire NG23 5RB Ref. No: 18/02051/FUL-Permitted</u></li> </ul>	
AKS 19-010	<p><b>To discuss updating the Parish Book-</b> Judith Mills has some ideas regarding funding and updating. Cllr. Phillips Kelly will liaise with her and report back.</p>	JPK
AKS 19-011	<p><b>To discuss and vote on purchasing an additional dog bin for Kelham-</b> The PC agreed unanimously to purchase a dog bin to be placed at the start of the permissive footpath off Broadgate Lane. Clerk to order.</p>	NW
AKS 19-012	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• Finance Report- noted</li> <li>• Clerk's pay- £289.71- agreed</li> <li>• WW1 Group expenses <ul style="list-style-type: none"> <li>I. Averham Church -£60.00- agreed</li> <li>II. R. Dixon Signs- £1182.00-agreed</li> <li>III. M. Pepper- £40.00-agreed</li> <li>IV. The Plough- £215.10-agreed</li> <li>V. Southwell Garden Centre- £74.09-agreed</li> <li>VI. Averham Church- £44.38-agreed</li> <li>VII. Kelham Church- £44.38-agreed</li> </ul> </li> <li>• A cheque was re-issued to Stryker UK formerly Physio Control</li> </ul>	
AKS-19-013	<p><b>Administration-</b></p> <ul style="list-style-type: none"> <li>• Moving bank account- Cllr. Miller was not in attendance, will add to next agenda.</li> <li>• Finance Committee meeting 7 pm Tues 22 January, 2019 at Manor Farm, Kelham- noted</li> </ul>	
AKS 19-014	<p><b>Parish Councillors' Reports</b></p> <ul style="list-style-type: none"> <li>• Cllr Cobley noted that the bench in Staythorpe was covered in lichens and in need of some attention, as was the public notice</li> </ul>	

	<p>board. Cllr. Allan will inspect. Cllr Bradey will clean the bench on Staythorpe Rd. in Averham.</p> <ul style="list-style-type: none"> <li>• Cllr. Emeny had received a letter from the RHT asking for support for grant funding. It was unanimously agreed to send a letter in support.</li> </ul>	<p>JA, IB</p> <p>NW</p>
AKS 19-015	Date of the next Parish Council Meeting at 7:00pm Tuesday 19 February 2019 at the Robin Hood Theatre, Averham.	
	<b>The meeting closed at 8.03pm</b>	

Chairman: .....

Date: .....

DRAFT