

Averham, Kelham and Staythorpe Parish Council

I hereby give you notice that a full Council Meeting of Averham, Kelham & Staythorpe Parish Council will take place as detailed below. All members of the council are summoned to attend for the purpose of considering the business to be transacted as set out in the following agenda.

Lynda Ogilvie
Acting Clerk
7 April 2025

Meeting of the Parish Council on Monday 14 April 2025 at 7:00pm at Kelham Hall

Agenda

	Welcome
AKS 25-17	Apologies for Absence.
AKS 25-18	Declarations of Interest either direct or indirect from members for any item to be considered and any dispensations to be considered.
AKS 25-19	Approve the minutes of the Parish Council Meeting held on 17 February 2025
AKS 25-20	Questions and comments from members of the public (limited to 15 minutes)
AKS 25-21	Updates required from the previous meeting for items not covered on the agenda.
AKS 25-22	Reports from County Councillor and District Councillor
AKS 25-23	To review/respond to correspondence sent and received by the Parish Council <i>None received at time of issue of Agenda</i>
AKS 25-24	To Consider Planning Applications Received: <ul style="list-style-type: none"> • <u>24/01624/FUL</u> The Fox Inn, Kelham Demolition of cart shed. New function room extension, replace cellar roof, additional first floor windows and external staircase, repairs and retiling main roof, EV charging points, bin store and closing vehicular access Other planning matters: <ul style="list-style-type: none"> • 25/00414/LDCP Application for the lawful development certificate for the siting of a twin-unit mobile home (caravan) within the residential curtilage of Parkcroft, Staythorpe Road, Averham. Planning Decisions: <i>None received</i>
AKS 25-25	Clerk's financial report, agree expenditure and other necessary action. <ul style="list-style-type: none"> • To note balance as at (<i>to be inserted</i>) • Payments/Invoices <ol style="list-style-type: none"> 1. Cllr J Allan - £384.00 (Expenses) 2. Cllr J Woolfenden - £29.95 (King Charles plaque) 3. Cllr J Cobley - £25 (Replacement notice board keys) 4. Lynda Ogilvie – Clerk Duties • Received (<i>to be inserted, if any</i>) • To consider using Scribe accounting system • AGAR • Appointment of Internal Auditor

AKS 25-26	Defibrillators – Proposal to set up a service contract for maintenance of three village defibrillators.
AKS 25-27	To consider cleaning of the late Cllr Anne Miller village location map at Kelham
AKS 25-28	Action required for the disposal of existing, and set up replacement picnic tables on riverside at Averham
AKS 25-29	Review of the 'service level agreement' for producing and displaying PC meetings and Minutes
AKS 25-30	VE80 Celebrations – to note £250 grant towards hire of room at Kelham House for celebrations. Also note other funds which have been made available.
AKS 25-31	Staythorpe Power Station Operational Noise Survey feedback
AKS 25-32	Update on Website
AKS 25-33	Items to be added to the agenda for the next meeting
AKS 25-34	Date of the next Parish Council Meeting Monday 19 May 2025 at 7.00pm , Kelham Hall. This will be the Statutory Annual Meeting of the Council
ASK 25-35	In Accordance with Public Bodies (Admission to Meetings) Act 1960 Section 1(2), the Council is asked to approve the exclusion of public and press for the following item for reason of the confidential nature of the business to be transacted
AKS 25-36	Recruitment of Clerk, and associated matters