

**Minutes of the Parish Council Meeting held on the
Tuesday 24th March 2026 at 7:00pm at Kelham Hall**

Present: Cllrs John Miller (JM) (In the Chair), John Allan (JA), John Cobley (JC), John Wolfenden (JW) and Tim Barbary (TB). Bob McGhee (BM) District Councillor Keith Melton (KM) and Susan Saddington (SS) County Councillor.

In Attendance: William McLaughlin (WM) Parish Clerk. 4 members of the public

	Welcome	Action
AKS 26-33	Apologies for Absence. None	
AKS 26-34	Declarations of Interest either direct or indirect from members for any item to be considered and any dispensations to be considered. None	
AKS 26-35	Approve the minutes of the Parish Council Meeting held on the 27th of January 2026 Signed as a true and correct record	
AKS 26-36	<p>Questions and comments from members of the public (limited to 15 minutes)</p> <p>The Chair informed the meeting that he had received a request from Bob McGhee to put himself forward as a co-opted Parish Councillor for Averham.</p> <p>A proposal to co-opt Bob McGee as Parish Councillor Proposed by JM Seconded by TB All were in favour</p> <p>There are still four Councillor vacancies on the Parish Council should anyone wish to put themselves forward, please contact the Chairman John Miller.</p> <p>A discussion took place regarding the circulation of the minutes. A member of the public requested that the minutes to be circulated via WhatsApp – it was agreed the Clerk will now do this.</p> <p>A question was asked about the visibility of the finances in the light of this year's increase in the Parish Precept. The council highlighted several areas that required increased funding.</p> <p>The Guardian of the defib on Hopwass Close it is to be Roger King. JA agreed to update the Circuit. There was also a query regarding the electricity supply to the Church Lane defib. JA will check that the machine was still connected.</p>	<p>WM</p> <p>JA</p>
AKS 26-37	<p>Updates required from the previous meeting for items not covered on the agenda.</p> <p>Reclaiming VAT, Julia Banks has investigated this, as a Parish Council we are not registered for VAT and hence we do not have a VAT registration number. Previously we have reclaimed VAT back as an unregistered organisation. Julia will look into how to do this. £18 pr hour for Julia to carry out this work.</p> <p>The Clerk highlighted issues regarding the AGAR return and the advice he had been given.</p>	

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	<p>JA reminded the Councillors of an earlier decision to simply record expenditure on a basic spreadsheet as the number of transactions is small and does not require the use of an expensive accounting programme.</p> <p>Following some heated debate, the clerk stated that he would produce the set of minutes and would then be leaving his role as clerk.</p> <p>The Church Lane dog bin capacity has been monitored by JW and seems to be adequate for now, and no further action is required.</p>	
<p>AKS 26-38</p>	<p>Reports from County Councillor and District Councillor</p> <p>Sue Saddington</p> <p>Regarding the request for a Pedestrian Crossing, there had been a traffic survey carried out. A meeting with highways, resulted in it being refused on the grounds that the footfall does not warrant the expense. SS will continue to explore ways to try and change this decision.</p> <p>Potholes, SS described this as the "Reform Way" this means trying to fill the holes with tarmac as a short-term fix. The County Council have invested in two machines which they now want to use to improve the long-term fixing of potholes. Residents were encouraged to report issues to Notts.C.C Highways on 0300 500 80 80 or via their web-site.</p> <p>An average speed camera is being put in place between Kelham and Averham. This will be within the next financial year.</p> <p>The topic of Manner Sutton school came up. SS is unable to get an answer from Notts.C.C regarding an update for this issue. It will be chased again by SS.</p> <p>Sue Saddington funding allocation: £250 has been given to the upcoming event at Kelham Church</p> <p>£250 towards Averham Church toilet project</p> <p>£275 to The Hive Committee towards venue meeting charges.</p> <p>Keith Melton: Food waste – food waste collection is due to begin October 2027 Bins will be distributed about a month prior to collection New vehicles, and increased staff will be funded from Central Government.</p> <p>The District Council recycling performance had reduced recently to a rate of 34%. KM will report back on any financial penalties regarding incorrect recycling.</p> <p>Planning Enforcement process – There was concern raised over the lack action being taken regarding various issues with the planning breaches at Staythorpe BESS and a property on Staythorpe Road KM to follow up with Richard Marshall regarding the lack of enforcement.</p> <p>Update regarding the Staythorpe BESS footpaths, SS, this is within her</p>	<p>SS</p> <p>SS</p> <p>KM</p> <p>KM</p>

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	<p>remit and would welcome any feedback on breaches where the footpath use is prevented by the development.</p> <p>Questions about the Environmental/Noise issue Concern was raised regarding the lack of action from Planning Enforcement and the Environmental Officers regarding the noise monitoring on the Staythorpe BESS development KM: Construction method wasn't part of the planning application. Wasn't raised at the planning committee</p> <p>KM to chase issues up regarding the Staythorpe BESS development.</p> <p>Neighbourhood plan, TB, is trying to get a meeting with Newark & Sherwood DC to achieve more support and guidance with the neighbourhood plan. KM agreed to talk with TB afterwards regarding the plan.</p> <p>KM – There is a small contribution available to help with the Neighbourhood Plan.</p>	KM
AKS 26-39	<p>Staythorpe BESS Community Fund Working Group Progress</p> <p>JC has emailed all the working party regarding a way forward following the new document from Elements Green. It seems that no Parish Council input can be made regarding the offer from Elements Green in regard to the Community Fund. A meeting of the working party will be called, to discuss the new document and the outcome will be reported back at the next PC meeting.</p>	
AKS 26-40	<p>Venue for the Parish Meeting 26th May 6pm</p> <p>To be held at the Robin Hood Theatre Enquiries on cost has been made, still waiting on a response.</p> <p>Village groups will be invited to make a short presentation at the Parish Meeting.</p>	JW JW
AKS 26-41	<p>Acceptance of Guidance Notes & Service Level Agreement for AKS PC (previously circulated & amended after consultation with Councillors)</p> <p>JC – Presented the updated document to Councillors which was accepted as a working document for guidance on the expected timeline for Parish Council procedures.</p> <p>JA questioned whether this affected the PC Standing orders. He agreed to investigate this and report back at the next meeting.</p> <p>JC was thanked for his work on the Service Level Agreement.</p>	JA
AKS 26-42	<p>Questions for District Councillor Keith Melton- Could you please outline the LA proposed procedure for food waste recycling</p> <p>This was covered in his report.</p>	

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AKS 26-43	Kelham crossing update This was covered in SS report.																																																									
AKS 26-44	Funding for the Kelham church event A request was made from the organisers of an Open Weekend event at Kelham Church for the funding of two toilets at £190 plus VAT Proposal to fund the hire of two toilets Proposed JA Seconded TB All in favour																																																									
AKS 26-45	Enforcement officer matter A letter to the Enforcement Officer was not sent but the council have requested that KM to follow up our concerns regarding Planning Enforcement.	KM																																																								
AKS 26-46	Planning Application from Newark Rugby Club to determine if prior approval is required for proposed Installation of Solar PV Panels on east-facing slope of the Clubhouse pitched roof under Schedule 2 Part 14 Class J. Response No observation Application by Cadent Gas Limited (the applicant) for an Order granting Development Consent for the H2East Pipeline: Humber to Nottinghamshire (the proposed development) A discussion took place on what impact this could have on the parish of Kelham. A public consultation was to take place at South Muskham Village Hall on Wednesday 25 th March.	WM																																																								
AKS 26-47	Correspondence An offer to the supply 'Stop the Bleed' kits for the defibrillator cabinets and the training in their use had been made by ATTFE trust. It was agreed for JW to follow this offer up.	JW																																																								
AKS 26-48	Finance update 6th January 14th March 2026 The clerk presented a statement of payments <table border="1" data-bbox="363 1529 1145 2033"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Paid Out</th> <th>Balance</th> </tr> </thead> <tbody> <tr> <td>06.01.26</td> <td>Go Cardless</td> <td>11.99</td> <td>11,800.15</td> </tr> <tr> <td>20.01.26</td> <td>Mrs L.A.D. Ogilvie Locum Services</td> <td>176.00</td> <td>11,624.15</td> </tr> <tr> <td>30.01.26</td> <td>PKF Littlejohn</td> <td>96.00</td> <td>11,528.15</td> </tr> <tr> <td>05.02.26</td> <td>SW Emery Power supply</td> <td>9.99</td> <td>11,518.16</td> </tr> <tr> <td>05.02.26</td> <td>Viking Electrical PAT testing</td> <td>60.00</td> <td>11,458.16</td> </tr> <tr> <td>05.02.26</td> <td>Electric Centre Defib Parts</td> <td>265.46</td> <td>11,192.70</td> </tr> <tr> <td>05.02.26</td> <td>IWEC Ltd Defib Installation</td> <td>810.00</td> <td>10,382.70</td> </tr> <tr> <td>06.02.26</td> <td>Go Cardless</td> <td>11.99</td> <td>10,370.71</td> </tr> <tr> <td>09.02.26</td> <td>NALC Annual Subscription</td> <td>190.63</td> <td>10,180.06</td> </tr> <tr> <td>20.02.26</td> <td>123 REG Ltd</td> <td>15.59</td> <td>10,164.49</td> </tr> <tr> <td>06.03.26</td> <td>Go Cardless</td> <td>11.99</td> <td>10,152.50</td> </tr> <tr> <td>14.03.26</td> <td>NSDC Dog Waste collection</td> <td>215.28</td> <td>9,937.22</td> </tr> <tr> <td>14.03.26</td> <td>Balance Carried Forward</td> <td></td> <td>9,937.22</td> </tr> </tbody> </table>	Date	Payee	Paid Out	Balance	06.01.26	Go Cardless	11.99	11,800.15	20.01.26	Mrs L.A.D. Ogilvie Locum Services	176.00	11,624.15	30.01.26	PKF Littlejohn	96.00	11,528.15	05.02.26	SW Emery Power supply	9.99	11,518.16	05.02.26	Viking Electrical PAT testing	60.00	11,458.16	05.02.26	Electric Centre Defib Parts	265.46	11,192.70	05.02.26	IWEC Ltd Defib Installation	810.00	10,382.70	06.02.26	Go Cardless	11.99	10,370.71	09.02.26	NALC Annual Subscription	190.63	10,180.06	20.02.26	123 REG Ltd	15.59	10,164.49	06.03.26	Go Cardless	11.99	10,152.50	14.03.26	NSDC Dog Waste collection	215.28	9,937.22	14.03.26	Balance Carried Forward		9,937.22	
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AKS 26 - 49	Items to be added to the agenda for the next meeting Kelham Pedestrian Crossing JAPAG/Parish response to H2 East Pipeline Official Councillor Email Addresses Plants for the village planters	
AKS 26-50	Date of the next meeting 26th May 2026, 6pm for the Annual Meeting, 7pm for the Parish Council Meeting at the Robin Hood Theatre, Averham. JW to book the Theatre	JW
AKS 26- 51	Meeting closed at 21:13	

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